



General Volunteer Application

Doctors of the World/Médecins du Monde in New York City, NY

Who is MdM-USA?

Doctors of the World/Médecins du Monde USA (MdM-USA) is an international NGO that provides healthcare to vulnerable populations affected by war, natural disaster, disease, famine, poverty or exclusion in both developed and developing countries.

MdM-USA launched its first domestic healthcare project “*Treat, Connect and Restore*” in November 2012, providing free medical services in the Rockaways to those affected by Hurricane Sandy.

Our small team relies heavily on the commitment of its volunteers, both in-office and on-site for our domestic program in the Rockaways (Queens).

Where is MdM-USA?

The US chapter of Doctors of the World/Médecins du Monde opened in March 2012 and is located on Varick St. in downtown Manhattan. The organization was founded in France a little over 30 years ago and the headquarters is located in Paris. In addition to these two chapters, there are 13 others located around the world in Argentina, Belgium, Canada, Germany, Greece, Japan, the Netherlands, Portugal, Sweden, Switzerland and the United Kingdom.

Why volunteer at MdM-USA?

Think both local and global.

The US Chapter of Doctors of the World/Médecins du Monde is in the start-up phase. As a volunteer you will learn the inner-workings of start-up non-profits in a competitive market like NYC.

Internationally, the organization has a 30-year history of outstanding medical and humanitarian service. As a volunteer you will cultivate relationships with leaders in the fields of humanitarian activism, public health, and international development. There is potential for travel abroad and fieldwork opportunities for exceptional volunteers.

On a technical level, you may develop a variety of skill-sets: research, digital communications, event management, and programmatic development.

Last but not least, volunteer positions with MdM-USA provide you with an excellent opportunity to make a visible difference in the lives of marginalized people close to home and abroad.

What types of volunteers are needed at Mdm-USA?

Providing care, support and advocacy for vulnerable groups in developed and developing countries is a fundamental aspect of our work at Mdm-USA.

To achieve these goals we need non-medical and medical volunteers.

Non-Medical Professionals:

We need volunteers in the following sectors:

- Communications: social media marketing, web development, etc.
- Fundraising & Development: prospect research, donor outreach, corporate relations, grant writing
- Event Planning & Management: cultivation, educational, grassroots fundraising
- Programmatic Support: canvassing, logistics coordination, etc.

Qualifications:

- Desire to help vulnerable people
- Non-judgmental attitude towards service users from diverse backgrounds
- Team player but independent work ethic (we do not micromanage!)
- Excellent communication skills
- Strong writing, editing and proofreading skills
- News savvy, with a knowledge of issues surrounding health and international affairs
- Fluency in English (background in French and/or Spanish a plus)
- Ability to commit between 5 and 20 hours/week for a period of 4-6 months

Desirables:

- Dedicated worker who can produce results in a fast-paced environment
- Creativity
- Background in CMS (Drupal), Media Temple, social media (Google+, LinkedIn, Twitter, Facebook, etc.), CRM (Basecamp, Highrise, etc.), Donor Perfect, Constant Contact
- Experience in event management
- Experience in grant writing (if yes, be prepared to provide a portfolio of samples)
- Familiarity with New York City, specifically Queens and Brooklyn
- Knowledge of New York based Foundations, Corporations and other potential partners

Medical Professionals:

- Doctors (including psychiatrists)
- Nurses
 - o NOTE: must have malpractice insurance

Qualifications:

- Desire to help vulnerable people
- Non-judgmental attitude towards service users from diverse backgrounds
- Strong communication skills
- Fluency in English (fluency in Spanish a plus)
- Ability to commit to at least one 8 hour shift/week for a minimum period of three months

Responsibilities include:

- Providing home visits: screenings and check-ups
- Providing referrals to other affordable, local healthcare services
- Prescribing appropriate medication for service users as required
- Promoting healthy living

When is the upcoming volunteer period at MdM-USA?

We are currently seeking volunteers for our Summer Program running from May to August. However, we also have positions that require immediate filling. We will address scheduling and assignments for the period leading up to the May-August cycle on a case-by-case basis.

How do I apply for a position at MdM-USA?

If you are interested in volunteering with Doctors of the World USA, please send your resume and cover letter to info@doctorsoftheworld.org. Please include a brief description of your skills and interests in the body of the email.